



# TOWN OF ROXBURY CONNECTICUT

Board of Selectmen

29 North Street • P.O. Box 203 • Roxbury, CT 06783-0203

## ROXBURY BOARD OF SELECTMEN REGULAR MEETING MARCH 5, 2018 MINUTES

### CALL TO ORDER

Barbara Henry, First Selectman, called the meeting to order at 7:30 p.m.

Board of Selectmen Present: Barbara Henry, James Conway & Russ Dirienzo

Board of Finance Members Present: Andy Engel, Wayne Piskura, Sarah Foreman, Nanette Falkenberg, John Hopkins & Ed Cady

Others Present: Todd Wheeler, Sarah Lauriat, Karen Puskas, and members of the Fire Department

### APPROVAL OF MINUTES

#### Regular Meeting - February 5, 2018

Motion: Motion was made to approve Regular Meeting Minutes- February 5, 2018 by James Conway; seconded by Russ Dirienzo and carried unanimously.

#### Special Meeting - February 27, 2018

Motion: Motion was made to approve Special Meeting Minutes- February 27, 2018 by James Conway; seconded by Barbara Henry and carried unanimously.

### TAX REFUNDS FOR EXCESS PAYMENT

**Motion:** Motion was made by Russ Dirienzo to approve the following tax refunds:

- Eliot & Stephanie Johnson- \$130.66
- Roxbury Land Trust- \$1,074.62

The motion was seconded by James Conway and carried unanimously.

### COMMUNICATION FROM THE PUBLIC

Barbara Henry noted there were no communications from the public.

### COMMISSIONS & BOARDS APPOINTMENTS/OTHER

#### Inland Wetlands Commission, vacancy exp. 08/31/2019

Motion: Motion made to Table an appointment to the Inlands Wetlands Commission, to fill the vacant position expiring on 08/31/2019 by Barbara Henry; seconded by James Conway. Russ Dirienzo abstained.

### BUSINESS

#### Thank you to Ceil Santillo for service on Conservation Commission

Ceil Santillo was not available tonight. This has been rescheduled for next month's BOS meeting.

#### Budget discussions with BOF and Fire Department

The Board of Selectmen and the Board of Finance met with the Fire Department to discuss their proposed budget. The Fire Department is looking at replacing Rescue 9 and Engine 10 in the future, but not within the next budgetary year. Rescue 9 has a lot of outdated features. Engine 10 is 20 years old and is needed for fire suppression. Todd Wheeler informed the Boards the Fire Department has put together a Truck Committee to explore replacement options. The Committee will be looking at combining the duties of both trucks into one, and refurbishment. A combined truck is estimated at \$700,000.00. The Fire Department will be able to apply for grant money for a new truck. It was noted grant money is not available for refurbishing a truck. There was a discussion about mutual aid with surrounding towns, and the types of equipment other towns have. Todd Wheeler stated the Committee will have more information by the Fall and they will keep the Boards informed. Sarah Lauriat shared the Fire Departments 2015 Return of Organization Exempt from Income Tax form with the Boards.

The Boards expressed their appreciation to the Fire Department, and thanked them for coming in.

Budget discussions with BOF and Recreation Commission

The Board of Selectmen and the Board of Finance met with the Karen Puskas from the Recreation Commission to discuss their budget. There was a discussion about money not spent, and if the Recreation Commission would be using it. The Recreation Commission is currently working with residents in town who are organizing a jazz festival and some of the money will be applied toward that. Karen Puskas noted some of the funds were put aside so the Recreation Commission would be able to buy tables and other items for the Pavilion once it was completed.

The Boards thanked her for coming in.

The Board of Finance adjourned their portion of the meeting at this time

Roxbury Jazz Festival Update

Barbara Henry stated the Roxbury Jazz Festival has been scheduled to be held August 11, 2018. The Recreation Commission has met with the organizers of the Jazz Festival and will be meeting with them again soon. James Conway met with Doug White and Marc Wager for a site walk at Munson Meadow. The venue has been limited to three (3) bands.

Proposed Ordinance- Withholding Municipal Payments

Barbara Henry brought to the attention of the Selectmen the proposed ordinance from the Tax Collector regarding persons owing past due taxes to the Town:

Be it ordained and enacted by the Town of Roxbury:

1. The Roxbury Town Treasurer or Financial Officer, as the case may be, before making payment to any person for services rendered to or materials purchased for the Town, shall ascertain from the Roxbury Tax Collector whether such person owes past due tax to the Town on real or personal property. Any such past due taxes and any interest and fees in respect thereto shall be deducted from the amount due and owing from the Town to any such person and shall be paid to the Town Tax Collector and applied to such past due taxes, interest and fees. The word person shall include taxpayers who are individuals, corporations, partnerships or other such entities.
  
2. The provisions of this ordinance shall not apply to the payment of wages.

Motion: Motion was made to send the Proposed Ordinance- Withholding Municipal Payments to the Annual Town Meeting in May by Russ Dirienzo; seconded by James Conway and carried unanimously.

Transfer Station Fees

The Selectmen discussed increasing Transfer Station Fees.

Motion: Motion was made by Russ Dirienzo to approve the following Transfer Station Fees:

- Increase Regular Permit Fee to \$50.00 starting July 1, 2018
- Increase Regular Permit Fee to \$40.00 if purchased in May or June 2018
- Increase Additional Permit per Car to \$20.00

The motion was seconded by James Conway and carried unanimously.

Sustainable CT

Barbara Henry reported the Sustainable CT program was going great. Jessyka Patterson and Teresa Roxburgh are doing a great job overseeing the program.

Bright Idea Grant – Electric Charging Station

Barbara Henry reported the electric service for the charging station will be run out of the Firehouse. James Conway noted there is an island next to where the Town bus parks and asked about the feasibility of placing the charging station there.

Botsford Hill Road Culvert Mitigation

Barbara Henry reported Lenard Engineering is working on the application for the Local Bridge Program Grant. She reminded them it is due this month.

Girl Scout Proclamation

Barbara Henry shared A Proclamation Celebrating Girl Scout Day and the Importance of Girls' Leadership Development with the Selectman, and recognized March 12, 2018 as Girl Scout Day. Please see attached proclamation.

Legislation Updates

There was nothing to report.

Fire Marshal & Resident Trooper Reports – February 2018

The Fire Marshal report for February 2018 was reviewed by the Selectmen. There was no Resident Trooper report available for review.

Miscellaneous FY 18-19 Budget

There was nothing to report.

Executive Session – P.W. Contract Negotiations

Motion: Motion was made to go into Executive Session at 9:25 p.m. by Barbara Henry; seconded by James Conway and carried unanimously.

Motion: Motion was made to come out of Executive Session at 9:50 p.m. by James Conway; seconded by Russ Dirienzo and carried.

**OTHER BUSINESS**

Motion: Motion was made to discuss the Bridgewater Land Trust Litigation by James Conway; seconded by Russ Dirienzo and carried unanimously.

A discussion was held regarding the Bridgewater Land Trust Litigation.

**ADJOURNMENT**

Motion: A motion to adjourn at 9:50 p.m. was made by Russ Dirienzo; seconded by James Conway and carried unanimously.

Respectfully submitted,

*Julie Cady*

Julie Cady, Secretary

*These minutes are not considered official until approved at the next Regular Meeting of the Roxbury Board of Selectmen*



**A Proclamation Celebrating Girl Scout Day and the Importance of Girls' Leadership Development**

WHEREAS, Girl Scouts is recognized as a national leader in providing the best leadership development experience in the world for girls; and

WHEREAS, Girl Scouts brings time-tested methods and research backed programs that speak to the strengths of girl leadership development, backed by more than 100 years of experience and expertise in the field; and

WHEREAS, in Girl Scouts, girls develop their leadership potential through activities that enable them to discover their values, skills, and the world around them, connecting with others in a multicultural environment; and

WHEREAS, Girl Scouting is continuing a legacy of creating gender balanced leadership in the United States and the world in its second century of service to girls, by providing girls with the tools to become leaders dedicated to making this country and the world a better place; and

WHEREAS, Girl Scouts offers hands-on, girl-led, girl-centered learning in STEM, the outdoors, and entrepreneurship, and abundant opportunities to develop invaluable life skills, helping all girls take the lead early and often; and

WHEREAS, only Girl Scouts offers girls a one-of-a-kind opportunity to become a Gold Award Girl Scout by engaging in leadership at the highest levels while addressing an issue they feel passionately about; and

WHEREAS, the Girl Scout Gold Award, the highest honor a Girl Scout can earn, acknowledges each recipient's power and dedication to not only bettering herself, but to making the world a better place for others; and

WHEREAS, Girl Scouts was founded in 1912 by Juliette Gordon Low whose life mission was to build girls of courage, confidence, and character and through her legacy continues to have an extraordinary influence on the lives of millions of girls across the country; and

WHEREAS, today, more than 50 million American women are Girl Scout alumnae and 2.6 million girls and adult volunteers are active members;

NOW, THEREFORE, I, Barbara Henry, First Selectman in the Town of Roxbury, Connecticut, do hereby applaud the Girl Scout Movement and Girl Scouts of Connecticut and recognize March 12, 2018 as Girl Scout Day, in celebration and recognition of the girl-led, all girl space where girls thrive and develop their talents and leadership skills.

A handwritten signature in cursive script that reads "Barbara Henry". The signature is written in black ink and is positioned above the printed name and title.

Barbara Henry, First Selectman  
Town of Roxbury  
March 5, 2018